

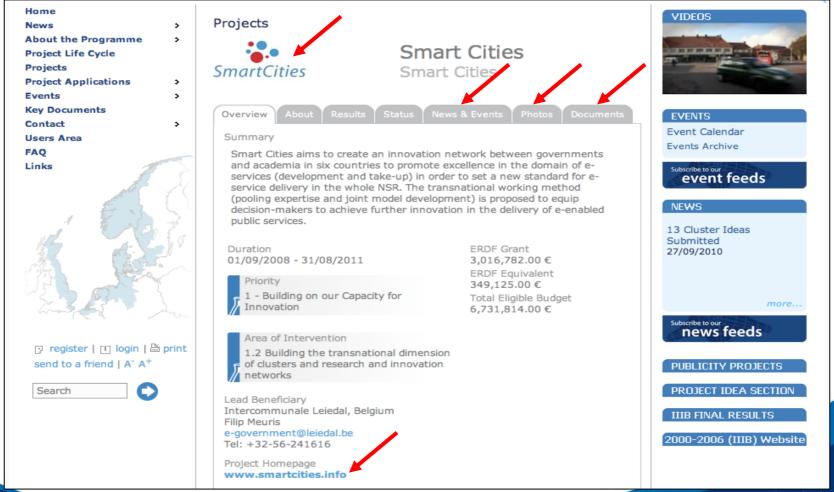


# PROJECT SECTION on www.northsearegion.eu

- Each NSRP project is presented on the Programme website
- Certain parts of the presentation can be managed by the project
  - Basic information (logo, web address)
  - Project news and events
  - Upload documents and photos
- The project presentation is assigned to the user account of ONE project representative
- Getting started: decide on responsibility, create user account (if not existing), contact Secretariat to assign the project presentation to the respective user account







Investing in the future by working together for a sustainable and competitive region







Welcome to the official North Sea Region Programme website.

The North Sea Region Programme 2007-2013 works with regional development projects around the North Sea. Promoting transnational cooperation, the Programme aims to make the region a better place to live, work and invest in. more ...

| Home<br>News >                                   | CALLER CONTRACTOR AND ADDRESS OF ADDRESS  |  | VIDEOS                            |
|--|---|--|-----------------------------------|
| bout the Programme > Project Life Cycle Projects |   | Options  |                                   |
| roject Applications > vents > ey Documents       | Register                                  | Register your personal information and become a<br>user to access our services | EVENTS                            |
| sers Area  | Newsletter                                | Subscribe or unsubscribe to our newsletter                                     | Event Calendar<br>Events Archive  |
| nks  | Login                                     | Start your connection to the user area   | Subscribe to our<br>event feeds   |
| 630  |   |  | NEWS                              |
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### The North Sea **Region Programme** 2007-2013

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Welcome to the official North Sea Region Programme website.

The North Sea Region Programme 2007-2013 works with regional development projects around the North Sea. Promoting transnational cooperation, the Programme aims to make the region a better place to live, work and invest in. more ...



| EVENTS         |  |
|----------------|--|
| Event Calendar |  |
| Events Archive |  |
|                |  |

### Subscribe to our event feeds

NEWS

NMU represents best practice at Open Days 2010 29 September 2010

more ....

Subscribe to our news feeds

PUBLICITY PROJECTS

PROJECT IDEA SECTION

| Home                 |
|----------------------|
| News                 |
| About the Programme  |
| Project Life Cycle   |
| Projects             |
| Project Applications |
| Events               |
| Key Documents        |
| Contact              |
| Users Area           |
| FAQ                  |
| Links                |
|                      |



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### Users Area General My Project

### Project Logo / Project Homepage

If you want to upload the logo in your project presentation, please submit your information here.

| Project      | Manage                                     |
|--------------|--|
| Smart Cities | Edit/Insert Project Logo/ Project Homepage |

### **Project Events**

If you want to publish an event in your project presentation, please submit your information here.

### Submit new event

| Title  | Dates  | Confirmed | Manage |
|--|--|-----------|--------|
| International Conference on Local e-<br>Government | 14<br>December<br>2010<br>14<br>December<br>2010 | Yes       | 🥔 edit |
| Customer Insight conference                        | 21<br>October<br>2010<br>21<br>October<br>2010   | Yes       | 🥜 edit |





## **Project Changes**

- This is not an invitation to make a change.
- Changes are an inevitable reality!







## **Project Changes**

- → Without approval of changes the related expenditure is not eligible
- → Changes often impact the application and contract
- →Make life easier for all parties concerned inform your desk officer asap!





## **Project Changes - Eligibility**

 Change valid from the date we first receive official communication.







## **Changes during Project implementation**

**Standard Changes** 

**Complex Changes** 

- Beneficiaries change
- Indicators add
- Finances

- Beneficiaries add
- Beneficiaries change
- Activities add
- Activities change
- Finances change
- Material investments change





## **Activity Changes**

Changes in the approved activities,

(Substitution of one activitity by another)

• Request any time,

Minor: Secretariat approves – approval letter to LB – SC endorsement – new contract (if relevant)

Major: Steering Committee approves – SC approval letter – new contract





## **Partner Changes**

• Changes in the partnership

(e.g. one partner withdraws and is substituted)

Request any time

Minor: National representative approves – Approval letter – SC endorsement – new contract

Major: Steering Committee approves – SC Approval letter – new contract

|                  |              |                                   |    |     |          |           | Bodies involved |             |              |
|------------------|--------------|-----------------------------------|----|-----|----------|-----------|-----------------|-------------|--------------|
|                  |              |                                   |    | тs  | National |           |                 |             | JTS/Managing |
| Changed item     |              |                                   |    |     |          | thorities |                 | g Committee | Authority    |
| Activities       |              |                                   | FU | PDU | Into     | Approval  | Approval        | Endorsement | Contract     |
| Activities       |              | In line with original             |    |     |          |           |                 |             |              |
|                  | R            | In line with original application | v  | v   |          |           |                 | ×.          | Х*           |
|                  | MINOR        | No significant impact on          | Х  | Х   |          |           |                 | Х           | X            |
|                  | Σ            | project content                   | х  | v   |          |           |                 | v           | x*           |
|                  |              | Not in line with original         | ^  | Х   |          |           |                 | Х           | A            |
|                  | SR SR        | application                       | х  | х   |          |           | x               |             | x            |
|                  | MAJOR        | Significant impact on             | ^  | ^   |          |           | ^               |             |              |
|                  | Σ            | project content                   | х  | х   |          |           | x               |             | х            |
| Budget           |              | project content                   | ~  | ~   |          |           | Λ               |             | ~            |
| Duugot           | Minor        |                                   | Х  | Х   |          |           |                 |             |              |
|                  | Major        |                                   | X  | X   |          |           | Х               |             | х            |
| Beneficiaries    |              |                                   |    |     |          |           |                 |             |              |
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|                  | Dropping out |                                   |    |     |          |           |                 |             |              |
|                  | Dropping out | Existing ben. taking over         |    |     |          |           |                 |             |              |
|                  |              | in full                           | х  | х   |          | х         |                 | х           | v            |
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|                  | MINOR        | New ben. taking over in           |    |     |          |           |                 |             |              |
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|                  | 2            | Activities/budget spread          |    |     |          |           |                 |             |              |
|                  |              | over the remaining                |    |     |          |           |                 |             |              |
|                  |              | partnership                       | х  | Х   |          |           |                 |             |              |
|                  |              | Lead Beneficiary pulling          |    |     |          |           |                 |             |              |
|                  | R            | out                               | х  | Х   |          |           | Х               |             | х            |
|                  | MAJOR        | Activities/budget spread          |    |     |          |           |                 |             |              |
|                  | l Ž          | over the remaining                |    |     |          |           |                 |             |              |
|                  |              | partnership                       | х  | х   |          |           | х               |             | x            |
| Timeline         | •            | <u>.</u>                          |    |     |          |           |                 |             |              |
|                  | Extension    |                                   | х  | Х   |          |           |                 | х           | х            |
| Contact details  |              |                                   |    |     |          |           |                 |             |              |
|                  | Change       |                                   | х  |     |          |           |                 |             |              |
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\* First change only

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| European Union European Regional Development Fund                               |  |                        |                   |                 |                      | The Interreg IVB North Sea<br>Region Programme |                        |                          |                 |  |  |
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|   | Vour changes request has been approved. Please print the request, have it signed, scanned and uploaded into the system. Please send the hard copy by regular mail as well. Only when<br>the secretariat has received your paper version, will the changes take effect in the original application. |                        |                   |                 |                      |  |                        |                          |                 |  |  |
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